

PTC HUB ORDER FORM

INFORMATION

- An Exhibit Cubicle consists of two (2) walls with an open front, one (1) 6' rectangle skirted table, two (2) chairs, and wastebasket
- A Meeting Cubicle consists of four (4) walls with a door for added privacy, one (1) 6' rectangle skirted table, two (2) chairs, and wastebasket
- Limit of one (1) company per cubicle

EXHIBIT AND MEETING CUBICLE BENEFITS

- Company name on the exterior of the cubicle (upgrade to company logo for an additional cost)
- Company description and logo in the PTC'20 Program Guide
- Company description and logo on PTC'20 website
- Company's primary contact for the Exhibit/Meeting Cubicle in the PTC'20 registrant list
- Two (2) complimentary Sunday Opening Reception tickets
- Four (4) complimentary Center Stage passes
- One (1) complimentary Workshop pass
- One (1) complimentary Topical Session pass
- Six (6) cubicle staff name badges
- Company listing in the PTC'20 Mobile App including profile, URL, and booth location on virtual map
- Up to six (6) lunch tickets per day for cubicle staff
- Two (2) complimentary registrant bags
- 10% discount on PTC'20 full conference registration rates
- 10% discount on advertising rates for PTC'20 Program Guide
- 5% discount on all other advertising
- 20% discount on PTC'20 Literature Bin rates
- PTC'20 Messaging System access, hotel in-room Internet access (if staying at the Hilton and reserved in the PTC room block at the PTC rate), and wireless access in non-PTC HUB areas of the property, for the company's primary contact

USAGE POLICY

Access to your Exhibit/Meeting Cubicle is available for the following PTC'20 participants:

- All conference registrants
- Exhibitors
- PTC HUB attendees*

Setup is permitted only during setup hours. No setup time will be allowed outside of specific setup times. A third-party vendor contracted by PTC will be available to setup your exhibit space at a minimum rate of USD 250. Please email ptchub@ptc.org for more information.

A replacement fee of USD 25 will be charged for each lost badge.

*A Visitor badge can be obtained free of charge upon registering onsite at the PTC HUB Registration Booth. It does not include access to any conference sessions or food and beverage events.

PTC HUB HOURS & RESERVATION RATES

Exhibit/Meeting Days & Hours

Sunday, 19 January 2020, 08:00–18:00
Monday, 20 January 2020, 08:00–18:00
Tuesday, 21 January 2020, 08:00–18:00
Wednesday, 22 January 2020, 08:00–12:00

Cubicle Registration, Setup Days & Hours

Saturday, 18 January 2020, 08:00–17:00
Sunday, 19 January 2020, 07:00–08:00
Monday, 20 January 2020, 07:00–08:00

	Member Rate	Non-Member Rate
10' x 10' EXHIBIT CUBICLE	_____ USD 2,500	_____ USD 3,550
10' x 20' EXHIBIT CUBICLE	_____ USD 5,000	_____ USD 7,100
10' x 10' MEETING CUBICLE	_____ USD 2,600	_____ USD 3,650

Cubicles are allowed up to six (6) staff at no additional cost. Each cubicle space includes two (2) Opening Reception tickets. Additional tickets may be purchased if more than two (2) cubicle staff will be attending the reception.

Desired Cubicle Number(s)

Choice 1: _____

Choice 2: _____

Opening Reception Ticket(s)¹

USD 75x_____ specific quantity (by 16 December 2019)
USD 85x_____ specific quantity (after 16 December 2019) USD _____
In addition to complimentary as provided benefits. For 21 years or older.

Additional Monday Lunch Ticket(s)²

USD 18x_____ specific quantity USD _____
In addition to complimentary as provided benefits.

Additional Tuesday Lunch Ticket(s)²

USD 18x_____ specific quantity USD _____
In addition to complimentary as provided benefits.

Additional Badge(s)

USD 20x_____ specific quantity USD _____

¹Two (2) Opening Reception tickets are provided with a purchased cubicle.
²Up to six (6) lunch tickets per day are provided with a purchased cubicle.

Total: USD _____

CUBICLE SUPPORT SERVICES

Arrangements for additional furniture, labor, electricity, drapage, signs, furnishings, and support services will be handled by the official contractor, ICS. Charges will be billed directly to the organization reserving the cubicle. All inquiries on contractor services should be directed to:

ICS

1004 Makepono Street
Honolulu, HI 96819 USA
Tel: +1.808.832.2430
Email: helpdesk@icshawaii.net

TELECOMMUNICATIONS & INTERNET SERVICES

Telecommunications and high speed Internet services for the cubicles are not included in the package.

Exhibitor orders for high speed Internet and telecommunication services must be placed by Friday, 20 December 2019. These forms are available from PTC. For further information, please contact:

Telecommunications

PBX

Hilton Hawaiian Village®
Tel: +1.808.949.4321
Email:
HNLHV-PBX_Supervisors@hilton.com

Internet Services

PSAV

Hilton Hawaiian Village®
Tel: +1.808.948.7793
Email:
psavhhv@psav.com

PTC POINT OF CONTACT

Pacific Telecommunications Council

914 Coolidge Street
Honolulu, HI 96826-3085
Tel: +1.808.941.3789
Fax: +1.808.944.4874
Email: ptchub@ptc.org

PAYMENT INFORMATION

Credit Card (American Express, MasterCard, or Visa) Purchase Order Bank Wire

Please do NOT provide credit card information on this form. An invoice will be sent via email to the person listed in the Contact Information section within three (3) business days of receiving completed form.

Check

Please make check payable to **Pacific Telecommunications Council** in USD and send it to:

Pacific Telecommunications Council
914 Coolidge Street
Honolulu, HI 96826-3085

Payment Policy: Full payment is due within 30 days of booking or by Friday, 13 December 2019, whichever is earlier. If booking after Friday, 13 December 2019, full payment is due immediately.

Cancellation/Refund Policy: Cancellations must be submitted in writing via email or fax. Cancellations received by Wednesday, 27 November 2019 are subject to a 50 percent cancellation fee. No refunds will be granted after Wednesday, 27 November 2019.

PRE-CONFERENCE CONTACT INFORMATION

SURNAME/LAST NAME	FIRST NAME	MI
JOB TITLE/POSITION		
COMPANY/ORGANIZATION		
ADDRESS		
CITY	STATE/PROVINCE	
ZIP/POSTAL CODE	COUNTRY	
TELEPHONE [INCLUDING COUNTRY CODE]	MOBILE [INCLUDING COUNTRY CODE]	
FAX [INCLUDING COUNTRY CODE]		
EMAIL	WEBSITE	

Individual responsible for collecting conference cubicle package:

Please indicate any special needs:

Pre-Conference contact will work with PTC on logistics prior to the conference.

Registrant List contact will be listed on the PTC'20 Registrant List and have access to the PTC'20 Messaging System. Additional cubicle attendants will be included on the registrant list and able to access the messaging system upon registering for PTC'20.

CONFERENCE REGISTRANT LIST INFORMATION

SURNAME/LAST NAME	FIRST NAME	MI
JOB TITLE/POSITION		
COMPANY/ORGANIZATION		
ADDRESS		
CITY	STATE/PROVINCE	
ZIP/POSTAL CODE	COUNTRY	
TELEPHONE [INCLUDING COUNTRY CODE]	MOBILE [INCLUDING COUNTRY CODE]	
FAX [INCLUDING COUNTRY CODE]		
EMAIL	WEBSITE	

(If providing contact information, you agree to receive information from industry colleagues.)

Data That Helps You Network

To indicate your areas of interest, please check **three (3)** category boxes which best describe your primary interests. This valuable information will be made available to other registrants who may be interested in contacting you, or in doing business with someone in your field while you are at PTC'20.

Category:

- Academics, Research, and Education
- Artificial Intelligence
- Big Data
- Cloud Computing/Content/App/Provider Content
- OTT
- Data Center
- Ethernet
- Government/Military
- Hardware/Equipment Manufacturing/Software (OSS, BSS)
- Interexchange Point
- IoT (Internet of Things)
- Legal/Policy/Regulatory
- Local Telco/Local Access
- Long Haul
- Mobile
- Professional Services (Consulting, Legal, Engineering)
- Satellite
- SD WAN
- Security
- Subsea/Submarine Cable
- TeleHealth
- Transport and Data Networks (Backbone, Local, IP Transit)
- Transportation
- Travel/Hospitality
- Utilities
- Voice/VOIP
- Wireless

NOTE: Cubicle personnel are required to wear their badges at all times while in the PTC HUB. Badges are non-transferrable. PTC staff and security will refuse entry and escort out any person not wearing an appropriate badge. PTC reserves the right to confiscate misused cubicle personnel badges.

