

# CONSENT TO USE NAME, IMAGE, VOICE, AND LIKENESS

The Academy Master Class may be filmed and photographed. PTC and the photographers and videographers under its hire may photograph or make audio or video recordings of PTC events and attendees. By registering to attend an Academy Master Class, you irrevocably grant permission to PTC to use your name, photographs, images, recordings, or likenesses for promoting and advertising PTC and its events, at any time, in any and all media whether now known or in the future developed.

## **REGISTRATION POLICY**

All individuals attending the Academy Master Class must fill out a registration form and adhere to the following guidelines:

- The registration fee for PTC Members is USD 695 and non-members is USD 995. Registration fees must be paid in USD. All credit card transactions are processed in USD and subject to the current exchange rates; foreign transaction fees may be charged by your credit card company.
- Students who complete the Academy Master Class will receive a complimentary registration to PTC'24, which may be transferable to another individual within the same company.
- Students who complete the Academy Master Class will receive 14 Professional Development Hours and 1.4 Continuing Education Units administered by Submarine Telecoms Forum, an IACET-accredited continuing education provider. These credits are internationally accepted and can be used to satisfy a wide variety of professional requirements across a range of industries.
- A valid form of photo identification must be presented to claim registration badge and materials.
- Materials may not be picked up for another attendee unless prearranged written authorization from the registrant is received.
- PTC does not accept hotel deposits or reservations. Hotel reservations, deposits, and payment are made directly with the hotel.

#### SUBSTITUTION POLICY

Substitutions are allowed by individuals within the same company. Submit your substitution request via email to ptcreg@ptc.org. Requests received after 5 January 2024 are subject to a processing fee of USD 50.

# **CANCELLATION/REFUND POLICY**

Cancellation requests received after 5 January 2024 are subject to a processing fee of USD 100. Submit your cancellation request via email to <a href="mailto:ptcreg@ptc.org">ptcreg@ptc.org</a>. No refunds will be granted after 5 January 2024.

### TAX DEDUCTION FOR WORK-RELATED TRAINING/EDUCATION

Payments made for course attendance may be tax deductible. Please verify with your tax professional.

PTC TAX ID: 99-0200235

## TURN OFF MOBILE PHONES AND DEVICES

Before attending a session, please turn off or set to silent mode all mobile phones, pagers, gadgets, or devices that may be a distraction to others. You are kindly requested to leave the room if you must answer your phone. Your cooperation is greatly appreciated.

#### **CANCELLATION OR POSTPONEMENT**

PTC shall not be held responsible for any delay or failure in performance of its obligations to the extent caused by fire, flood, strike, civil, governmental, or military authority, acts of God, acts of terrorism, acts of war, epidemics, pandemics, the availability of the conference or course venue, or other similar causes beyond its reasonable control.

In such event, PTC in its sole discretion may postpone, reschedule, or cancel the Academy Master Class without liability to any attendee for damages, costs, or expenses, including costs of transportation or accommodation. PTC's sole responsibility if the Academy Master Class is canceled or rescheduled for any reason would be a refund of course registration fees (if applicable). Presenters identified in the Q1 2024 Academy Master Class are not guaranteed; any change in the presenters or modules offered shall not constitute a basis for refund or cancellation.