CONSENT TO USE NAME, IMAGE, VOICE, AND LIKENESS

PTC Academy courses may be filmed and photographed. PTC and the photographers and videographers under its hire may photograph or make audio or video recordings of PTC events and attendees. By registering to attend a PTC Academy course, you irrevocably grant permission to PTC to use your name, photographs, images, recordings, or likenesses for promoting and advertising PTC and its events, at any time, in any and all media whether now known or in the future developed.

REGISTRATION POLICY

All individuals attending the PTC Academy must fill out a registration form and adhere to the following guidelines:

• The registration fee for PTC Members is USD 695 and Non-Members is USD 995. Registration fees must be paid in USD. All credit card transactions are processed in USD and subject to the current exchange rates; foreign transaction fees may be charged by your credit card company.

• Students that complete the PTC Academy program will receive a complimentary registration to PTC’19, which may be transferable to another individual within the same company.

• A valid form of photo identification must be presented to claim registration badge and materials.

• Materials may not be picked up for another attendee unless prearranged written authorization from the registrant is received.

• PTC does not accept hotel deposits or reservations. Hotel reservations, deposits, and payment are made directly with the hotel.
SUBSTITUTION POLICY
Substitutions are allowed by individuals within the same company. Submit your substitution request via email to ptcreg@ptc.org. Requests received after 24 August 2018 are subject to a processing fee of USD 50.

CANCELLATION/REFUND POLICY
Cancellation requests received by 24 August 2018 are subject to a processing fee of USD 100. Submit your cancellation request via email to ptcreg@ptc.org. No refunds will be granted after 24 August 2018.

TURN OFF MOBILE PHONES AND DEVICES
Before attending a session, please turn off or set to silent mode all mobile phones, pagers, gadgets, or devices that may be a distraction to others. You are kindly requested to leave the room if you must answer your phone. Your cooperation is greatly appreciated.

PTC ACADEMY CANCELLATION OR POSTPONEMENT
PTC shall not be held responsible for any delay or failure in performance of its obligations to the extent caused by fire, flood, strike, civil, governmental or military authority, acts of God, acts of terrorism, acts of war, epidemics, the availability of the conference or course venue, or other similar causes beyond its reasonable control. In such event, PTC in its sole discretion may postpone, reschedule, or cancel the event without liability to any attendee for damages, costs, or expenses, including costs of transportation or accommodation. PTC’s sole responsibility if the event is canceled or rescheduled for any reason would be a refund of conference registration fees (if applicable). Presenters identified in the Q3 2018 PTC Academy program are not guaranteed; any change in the presenters or sessions offered shall not constitute a basis for refund or cancellation.