



## EXECUTIVE INSIGHT FOR EXCEPTIONAL LEADERS

LIVE ONLINE TRAINING COURSE  
2-20 NOVEMBER 2020 | 09:00-10:30 PST (UTC-08:00)

## TERMS & CONDITIONS

### CONSENT TO USE NAME, IMAGE, VOICE, AND LIKENESS

The PTC Academy online training course may be recorded. PTC and the video communications software platform under its hire may make audio or video recordings of PTC events and attendees. By registering to attend a PTC Academy online training course, you irrevocably grant permission to PTC to use your name, images, recordings, or likenesses for promoting and advertising PTC and its event, at any time, in any and all media whether now known or in the future developed.

### REGISTRATION POLICY

All individuals attending the PTC Academy online training course must fill out a registration form and adhere to the following guidelines:

- The registration fee for PTC Members is USD 695 and Non-members is USD 995. Registration fees must be paid in USD. All credit card transactions are processed in USD and subject to the current exchange rates; foreign transaction fees may be charged by your credit card company.
- Students who complete the PTC Academy online training course will receive 1.2 Continuing Education Units administered by Submarine Telecoms Forum, an IACET-accredited continuing education provider. These credits are internationally accepted and can be used to satisfy a wide variety of professional requirements across a range of industries.

## **SUBSTITUTION POLICY**

Substitutions are allowed by individuals within the same company. Submit your substitution request via email to [ptcreg@ptc.org](mailto:ptcreg@ptc.org). Requests received after 26 October 2020 are subject to a processing fee of USD 50.

## **CANCELLATION/REFUND POLICY**

Cancellation requests received after 26 October 2020 are subject to a processing fee of USD 100. Submit your cancellation request via email to [ptcreg@ptc.org](mailto:ptcreg@ptc.org). No refunds will be granted after 26 October 2020.

## **PTC ACADEMY CANCELLATION OR POSTPONEMENT**

PTC shall not be held responsible for any delay or failure in performance of its obligations to the extent caused by fire, flood, strike, civil, governmental, or military authority, acts of God, acts of terrorism, acts of war, epidemics, pandemics, the usability of the video communications software platform, or other similar causes beyond its reasonable control.

In such event, PTC in its sole discretion may postpone, reschedule, or cancel the online training course without liability to any attendee for damages, costs, or expenses. PTC's sole responsibility if the online training course is canceled or rescheduled for any reason would be a refund of course registration fees (if applicable). Presenters identified in the Q4 2020 PTC Academy online training course are not guaranteed; any change in the presenters or modules offered shall not constitute a basis for refund or cancellation.